

Conejo Valley Unified School District
 Student Support Services
 Multilingual Learners

DISTRICT ENGLISH LANGUAGE ADVISORY COMMITTEE

Minutes

October 25, 2022, 10:00 a.m.-12:00 noon

In Person Meeting

<p><u>DELAC Representatives - Present</u> Banyan Elementary – Claudia Oseguera Aspen Elementary – Cesar Flores Conejo Elementary – Agustín Santiago EARTHs Elementary – Patricia Mendoza Ladera Stars Academy – Evelyn Delgado Madrona Elementary - Rosa Lima Maple Elementary - Lucely Duarte Sycamore Canyon School - Gulnihal Ertugrul Walnut Elementary – Irene Rodiles Alvarez Weathersfield Elementary - Alma G Molina Valenciana Westlake Elementary – Katrin Bergauer Westlake Hills Elementary – Diana Sarceno Colina Middle School – Carina Pivaral Los Cerritos Middle School – Claudia Hernandez Redwood Middle School - Eulalia Soriano Sequoia Elementary – Evelyn Delgado (substitute) CVHS & TOHS – Helena Krostag NPHS – Gisella Stanley (temporary) WHS – Carolina Vazquez WHS – Egda Jimenez (alternate)</p>	<p><u>Staff</u> Dr. Ricardo Araiza, Director of Multilingual Learners Nancy Moreno, Secretary Susie Stanziano, Senior Office Assistant I Dr. Shanna M. Egans, Assistant Superintendent of Student Support Services Ma. Christina Fernandez, Coordinator, Expanded Learning Opportunities Program (ELOP) Dr. Dwight Rogers, Assistant Director of Diversity, Equity and Inclusion Dr. Jayna Suter, Assistant Director, Educational Technology and Student Performance Kenny Loo, Assistant Superintendent of Instructional Services and State and Federal Program Coordinator</p> <p><u>DELAC Representatives - Not Present</u> Acacia Elementary - Raquel Iñiguez Conejo Elementary – Maria E. Ramirez Costumbre Cypress Elementary – Janet Tseng Glenwood Elementary – Angelica Tun Glenwood Elementary – Carmen Escalante Lang Ranch Elementary – Carolina Prosser (temporary) Wildwood – Dzmityr Akva Sequoia Middle School – Ana Garcia</p> <p><u>Alternate DELAC Rep. - Not Present</u> Acacia Elementary – Carolina Zúñiga (alternate) Maple Elementary – Andrea Pinto (alternate) Walnut Elementary - Sara Zamora (alternate) Westlake Hills Elementary – Alejandro Tellez (alternate) Redwood Middle School – Patricia Aguirre (alternate)</p>
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I. Opening Provisions

- A.** Carina Pivaral, DELAC President, called the meeting to order at 10:06 a.m.
- B.** Pledge of Allegiance
- C.** Approval of Agenda
- D.** Motion to approve the agenda as presented; agenda approved by Liliana Diaz and seconded by Evelyn Delgado.

II. Reports

- A.** District Advisory Committee (DAC) Report - Carina Pivaral shared a report about the DAC meeting.
- B.** Community Outreach Committee (COC) Report – No report
- C.** Budget/LCAP Committee Report – No report
- D.** School Reports (By-laws Article VII, Standing Rules Article II)
 - **Acacia** – No report
 - **Aspen** – No report
 - **Banyan** – No report
 - **Conejo** – No report
 - **Cypress** – No report
 - **EARTHS** – No report
 - **Glenwood** –
 - Updates:
 - On Wednesday, October 19th we had our Unity assembly. Gabriela Magdaleno, our social worker, did a presentation on “Unity.”
 - On Friday we wore our spirit shirts.
 - We finished our fundraiser on October 25th.
 - We began our English classes, and they are taking place every Tuesday and Thursday from 8:30am to 10:00 am.

- **Ladera Stars Academy –**
 - Updates:
 - On October 7th we celebrated Hispanic Heritage Month. We had a parade where students wore traditional dresses.
 - English classes will be held on Mondays from 8:30 am to 10:00 am.
 - On October 28th we will have “The Big Boo”, a celebration that was organized by the PTA.

- **Lang Ranch - No report**

- **Madrona –**
 - Updates:
 - Underwood Farm field trip took place on October 13th.
 - Hispanic Heritage Month Exhibition will be open from October 17th to October 27th.
 - ESL classes will begin on October 17th at Conejo Creek's “Salon Comunitaria” at 6:00 PM.
 - PTA organized a fall festival for our students that will take place on October 19th.
 - Dr. Huang’s last day as a principal at our school was on October 21st.
 - We welcomed Ms. Gina Mandell as our new principal on October 24th.

- **Maple –**
 - Updates:
 - On September 29th, our students will be going on a field trip to the Multicultural Exhibition.
 - School Site Council meeting was held on October 6th via zoom.
 - Parent conferences took place from October 10th to October 14th.
 - We had a presentation on “Social Media & Parenting” by Dr. Chris Fulton on October 20th from 6:30 to 7:30 pm.
 - Our Trunk or Treat event will be taking place on October 28th from 5-6:30 pm.
 - ELAC Updates:
 - Our ELAC meeting was held on October 3rd.

- **Sycamore –**
 - Updates:
 - The Halloween dance parade will be held on October 28th.

- **Walnut –**
 - Updates:

- We had elections for ELAC and DELAC representatives and learned about a general description of the ELD program at Walnut.
 - We had a presentation “Everyday Matters” by Gabriela Magdaleno.
 - English classes began on October 14th. They take place every Friday from 8:15 to 10:00 am in Room 11.
- ELAC Updates:
 - Our next ELAC meeting will be held in December.
- **Weathersfield –**
 - Great News:
 - Our next School Site Council meeting will be held on October 26th.
 - Our annual picnic on the grass was a success. Parents enjoyed lunch with their children during their lunch periods.
 - On Thursday, October 20th, we participated in “The Great Shakeout” (earthquake drill) where staff and students practiced our emergency procedures.
 - On Saturday, October 28th, we will be having our “Boo Bash Trunk or Treat” event from 3-6pm.
 - Our Halloween Parade will be taking place on Monday, October 31st at 8:40am.
 - Updates:
 - Our first ELAC meeting took place on October 4th. We had a presentation and discussed the following:
 - Parks Oaks Tutoring Center – Programs and classes that are being offered by Parks Oaks Tutoring Center
 - Initial ELPAC
 - Wednesday Eagle Flyer
 - Parent teacher conferences
- **Westlake Elementary –**
 - Updates:
 - We had a “Direct Donation Week” where each day someone will bring a donation.
 - We will be having a Halloween parade and parents will be able to watch it from the parking lot.
 - We have been structuring and finalizing our Walkthrough of Measure I Funds.
- **Westlake Hills –**
 - Updates:
 - The SPSA plan was reviewed, approved and signed by the School Site Council.

- We discussed the School Professional Development in our SSC meeting.
- ELAC Updates:
 - Our first ELAC meeting was held on September 28th. We discussed the following:
 - Goals for this school year
 - Information presented at the DELAC meeting on September 27th
 - Next ELAC meeting will be held on October 26th.

- **Wildwood** - No report

- **Colina** –
 - ELAC Updates:
 - We had our first ELAC meeting on October 14th.

- **Los Cerritos** - No report

- **Redwood** – No report

- **Sequoia** –
 - Updates:
 - Our fall festival took place on October 21st.
 - On Tuesday, October 25th, we will present an award to students that participated in our school fundraiser.

- **NPHS** – No report

- **TOHS** –
 - Updates:
 - We provided information during the ELAC meeting about the following:
 - ELAC Committee
 - ELPAC testing and Reclassification
 - New bell schedule
 - Academic support
 - Wellness Center
 - Q Access
 - CANVAS
 - ELAC Updates:

- Our next ELAC meeting will be held on November 15th.
- **WHS –**
 - Updates:
 - Our first ELAC meeting took place on September 6th. We discussed the following:
 - Different school programs that are offered to our students.
 - Credits that are required to graduate and attend college.
 - DELAC representatives were selected.
 - ELAC Updates:
 - Our next ELAC meeting will be held on November 2nd.
- **CVHS - No report**

D. Public Comments

- A. No public comments.

III. Information/Discussion Items

- A. Information/Presentation: ELO-P by Ma. Christina Fernandez, Coordinator, Expanded Learning Opportunities Program
 - Ms. Fernandez gave a presentation and provided information about ELOP. She also shared the following:
 - Hours of program
 - Days of program
 - Components of the day
 - Locations of programs
 - ELO-P Funding Guidelines
 - ELO-P Program Elements
 - CVUSD Elementary Models
 - 6th grade ELOP Boys & Girls Club
- B. Information/Presentation: LCAP Survey: Discussion & Feedback by Dr. Jayna Suter, Assistant Director, Educational Technology and Student Performance
 - Dr. Suter provided the following information:
 - LCAP is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes.
 - Dr. Suter requested input and opinions about the LCAP survey that is sent to parents/tutors. She also provided the following information:
 - Average time to complete the LCAP survey was 24 minutes.

- 85.3% agree or strongly agree with health and support services provided at school.
- 87.5% agree or strongly agree that parents/guardians feel welcome at my child's school.
- 90.3% agree or strongly agree that the school is a good fit given a child's cultural background.
- 86.2% agree or strongly agree that their child enjoys coming to each day.
- 85.8% agree or strongly agree that they feel informed of their child's academic progress.

C. Information/Presentation: Conejo Valley USD Diversity, Equity and Inclusion Plan for 2022-2023 by Dr. Dwight Rogers, Assistant Director, Diversity, Equity and Inclusion

- Dr. Rogers requested input of the Diversity, Equity and Inclusion plan. He shared that this plan was developed using key stakeholders made up of parents, teachers, counselors, coordinators, administration, and district personnel. The purpose of this plan is to outline the action steps that will be taken which is to ensure equitable learning environments across the district, provide intentional services and supports for our diverse student population, and implement the professional development plan for collaborative learning for parents and staff members with the purpose of developing an organizational culture of diversity, equity and inclusion.

D. Information/Presentation: School Plan for Student Achievement (SPSA) by Kenny Loo, Assistant Superintendent of Instructional Services and State and Federal Program Coordinator

- Mr. Loo gave a brief description on the definition of SPSA.
- He also shared the requirements and goals of the SPSA and on how SPSAs are created and approved.
- He asked for parent input on the SPSA process.

IV. Action Items - General

- None

V. Action Items – Consent

- Review and Approval of September Minutes
- Lilia Diaz made the motion, and it was seconded by Gisella Stanley.

VI. Adjournment

- Next Meeting: November 29, 2022.
- Meeting adjourned at 11:42 a.m.